

**SCITUATE SCHOOL COMMITTEE REGULAR MEETING
TUESDAY, JUNE 5, 2012
TOWN HALL CHAMBERS**

CALL TO ORDER

103-1

The School Committee Meeting was called to order by Chair Umbriano at 6:00 PM.

Mr. LaPlante moved, seconded by Dr. Klimaj, to move into Executive Session RIGL 42-46 -5(a) 2. The committee unanimously approved motion.

The regular school committee meeting reconvened at 7:05 PM.

Present were Marylou Umbriano, Lillian Jean Delmonico, Brian LaPlante, June Guglielmi, and Scott Klimaj. Also present were Paul Lescault, Superintendent, and Lawrence Filippelli, Assistant Superintendent.

PLEDGE OF ALLEGIANCE

103-2

Led by Chair Umbriano, the Committee and audience participated in a pledge of allegiance to the flag.

APPROVAL OF MINUTES

103-3

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve the minutes of the Executive Session of May 1, 2012. The Committee unanimously agreed.

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve minutes of the Regular School Committee Meeting of May 1, 2012. The Committee unanimously agreed.

CAPITAL RESERVE FUND

103-4

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve the Capital Reserve Funds –School Improvements for the month of June (2012-2013) in the amount of \$64.95. The Committee unanimously agreed.

GENERAL FUND

103-5

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve The General Fund for month of June (2012-2013) in the amount of \$360,868.37. The Committee unanimously approved motion.

GRANT BILLS

103-6

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve Grant Bills for month of June in the amount of \$62,137.01. The Committee unanimously approved motion.

CORRESPONDENCE

103-7

1. A letter to the Superintendent from Deborah LaTour announcing her retirement, effective June 30, 2012.
2. An e-mail from Lillian Travis stating that she will be home schooling her son Jekub for the remainder of the 2012-2013 school year.
3. A letter to the Superintendent from Jason Rivard requesting the stipend for Jazz Band director and Select Chorus director be increased to \$1,750.00 each

103-8

1. Recommendation: Accept the resignation, with regret.

Dr. Filippelli stated Ms. LaTour was a great teacher.

Chair Umbriano stated Ms. LaTour will be missed greatly.

Dr. Klimaj moved, seconded by Mr. LaPlante to accept the resignation with regret. The committee unanimously approved the motion.

2. Recommendation: Approve the request according to the policies and procedures established by RIDE and the school department.

Dr. Klimaj moved, seconded by Mr. LaPlante to approve the request according to policies and procedures established by RIDE and the school department. The committee unanimously approved the motion.

3. Recommendation: Take whatever action the Committee deems appropriate.

Mrs. Guglielmi moved, seconded by Dr. Klimaj to table this discussion until final budget is known (end of June). The committee unanimously approved the motion.

103-9

REPORT OF THE COMMITTEE LIAISONS

BUDGET	Mr. LaPlante stated nothing to report.
CURRICULUM	Dr. Klimaj stated nothing to report.
FOOD SERVICES AND HEALTH/WELNNES	Chair Umbriano stated both Food Services and Health and Wellness are running smoothly. Chair Umbriano stated Kids First lost funding. Dr. Filippelli stated they are trying to tie in with RI Community Food Bank but that will not be underway until next year.
NEGOTIATIONS	Mr. LaPlante stated the committee is still in negotiations with the custodians and paraprofessionals and both are proceeding well.
POLICY	Dr. Klimaj stated the second reading of the statewide bullying policy will be read under New Business.
RIASC	Dr. Klimaj stated nothing to report.
SAFETY AND TRANSPORTATION SPECIAL EDUCATION	Chair Umbriano stated nothing to report. Mrs. Delmonico stated nothing to report.
SCHOLARSHIP FUND	Mrs. Guglielmi stated scholarship committee will be awarding scholarships soon.
STRATEGIC PLANNING	Mrs. Guglielmi stated nothing to report.
SCITUATE PREVENTION PARTNERSHIP	Chair Umbriano stated the North Scituate Fire Department did a great job on the mock crash at the high school. Chair Umbriano stated prom was held this past Saturday and all went well and believes there were no uncontrolled parties. It is hoped these events helped make this event safe. SPP donated \$1,000 to North Scituate Fire Department as a thank you. Chair Umbriano explained the 6 th grade classes write letters to those attending the prom asking them not to drink and drive and how drinking and driving may have affected them.

UNFINISHED BUSINESS

103-10

There is no unfinished business for the month of June.

103-11

ASSISTANT SUPERINTENDENT'S REPORT

**RIEMA SCHOOL
SAFETY CALENDAR
CONTEST**

The Rhode Island Emergency Management Agency School Safety Committee held a statewide calendar contest for students in K-12 (Dr. Filippelli sits on board). Dr. Filippelli reported approximately 25 entries were from Scituate alone and were all very well done. The statewide review is in August and the winners will be announced in October. Dr. Filippelli is glad Scituate Schools have been part of the process.

**CIVIL RIGHTS
COMPLIANCE
REVIEW**

The Scituate School Department is one of 5 districts around the state which have been chosen for a Civil Rights Compliance Review. This is a state audit of compliance which is driven by the federal government Office of Civil Rights. RIDE has given a very small timeline to facilitate this audit. RIDE is planning on sending a team out before the end of the school year to talk to staff and students, review documents, and take a physical tour of the schools in the district. Dr. Filippelli has already held a preliminary meeting with Dr. Sollitto and Michelle Kelley, Guidance Department, as a large portion of the audit centers around students having access to career and vocational classes.

Additionally, Dr. Filippelli has been in contact with colleagues in Cranston and surmises some of this audit will spread to the Cranston Career and Technical Center because some students attend that school for vocational programs. The process is going to be somewhat burdensome as there are many documents that need to be prepared for audit including school committee policies, school policies, procedures etc. Dr. Filippelli has been in contact with the legal department at RIDE as they will be facilitating the visit. RIDE stated last week they were just starting to organize their visit teams. Hopefully, the teams will be in place soon before staff and students are out of the buildings.

**CONSOLIDATED
RESOURCE PLANNING**

Dr. Filippelli is deep in the process of collecting data, reviewing current professional development from this past year, and talking to the administrative team while planning out the CRP for next year. Dr. Filippelli met with the elementary principals and the district PD committee on 5/30 to help in the planning process so they could provide their input as to PD needs. Dr. Filippelli has completed the Title I portion of the plan and Hope Elementary School is again our Title I school. The deadline for the CRP is July 1, but I anticipate having it completed well before then. Dr. Filippelli received the final state grant numbers from RIDE. When completed, and due to the size of the document (over 200 pages), a copy will be made available upon request for perusal.

**RACE TO THE TOP
ITEMS**

Teacher Evaluation:

RIDE is in the process of publishing a revised teacher evaluation guidebook and indicated they will be distributed to districts by the first week in June. The teacher evaluation program has undergone some changes from this past year. RIDE is pulling back on some of the requirements, but the process continues to present time constraint challenges for principals.

District Data Teams:

RIDE has asked each district to create a team of four people from each school to be sent for training next year on using data effectively in their schools. This should not be a huge stretch for the teachers as they are already making data driven decisions for our students. Dr. Filippelli thinks the data training will be most beneficial to middle and high school teachers with one concern that the time teachers will have to devote to the trainings as most of them will be held during the school day. Scituate is not able to opt out of this as it is part of the RTTT grant process.

Mr. LaPlante asked for additional details.

Dr. Filippelli stated RTTP wants to train teachers to look at student model and growth data. One student may show high proficiency but may not be showing a lot of growth. This will be tied into the PARCC assessment in the future. The goal of the District Data Team is to train some teachers who, in turn, will train their teachers in their district.

Instructional Management System (IMS):

RIDE will be rolling out their instructional management system to districts in the Fall of 2012. Dr. Filippelli's plan is to have Scituate host a regional training on how to use the IMS system. This system will utilize a single sign-on procedure for teachers and district administrators to access RTI data, through course assessments, interim assessments, testing data, growth model data, and individual student data. The system is currently being built by RIDE and training for teachers will be scheduled next year.

Growth Model Data:

A few weeks ago, RIDE publicly rolled out their growth model data program. This program looks at individual school growth data in addition to proficiency data for each district. RIDE only has enough data to include middle schools and elementary schools at this point, so Scituate High School is not factored into the growth model. Dr. Filippelli reported that all three elementary schools and the middle school are exactly in the quadrant on the model where they should be. It is the "higher proficiency and higher growth" area of the model.

Common Core:

At this point, all Scituate teachers have been introduced to the Common Core State Standards and some key teacher leaders were further professionally developed in the ELA and Math standards. This work will continue next year as teachers transition from Grade Level Expectations over to Common Core State Standards.

**RIDE WAIVER OF
NCLB
REQUIREMENTS**

It was reported that RIDE has successfully received a waiver out of some NCLB requirements from the Federal Department of Education. This essentially means that schools are going to be compared with each other within their own districts to assess growth. There will also be new categories for performance. At this point, this will affect the elementary schools only because Scituate only has one high school and one middle school in the district. However, the subgroup number of 40 has now been reduced to 20. Scituate only has one sub group and that is students with special needs. Going forward, if a school has a rolling average of 20 special needs students, that subgroup will now count towards the overall performance of the school. Dr. Filippelli has been in conversations with John Magner about this change.

Dr. Lescault stated the sub group is the most difficult to raise because as students improve they are exited from that group and are no longer counted within that group.

MONTHLY ACTIVITIES

Dr. Filippelli provided committee members with a copy of activities for June.

Chair Umbriano asked about the Golden Apple Award.

Dr. Lescault stated the event was great and lasted approximately one half hour. Patrice Wood from Channel 10 also was present. The students were really excited.

Chair Umbriano added she and Mrs. Guglielmi chaperoned the New York City field trip.

**103-12
SUPERINTENDENT'S REPORT**

FUND BALANCE

The School Department Fund Balance will not be official until the external audit and the Comprehensive Annual Financial Report for the Fiscal Year ending March 31, 2012 is completed in the Fall. However, in the interim, Dr. Lescault has been asked to provide the Committee with an update of the accumulated fund balance of the School Department. That balance was \$1,541,809 on March 31, 2011 before \$1,152,000 of it was designated as revenue on April 1, 2011, leaving an accumulated balance of \$389,809. Prior to March 31, 2012, with School Committee approval, Dr. Lescault transferred \$300,000 from a Transition Year Reserve Fund into the General Fund, increasing the accumulated balance to \$689,809. Scituate ended the fiscal year on March 31, 2012 with a net balance of revenue and expenditures of \$846,047, increasing the accumulated fund balance to \$1,535,856. \$1,152,000 of that was designated as revenue on April 1, 2012, leaving an accumulated fund balance of \$383,856. So while the school district will be okay for another year, the accumulated fund balance continues to decline.

STATE AID

The proposed state budget that was passed by the House Finance Committee last night includes slightly more state aid for Scituate than anticipated in the budget that was approved at the Town Financial Meeting. So if the state plan is ultimately approved, which is likely, the state aid side of the budget will be okay.

PUBLIC COMMENTS

103-13

Mark Horner Trim Town Road

Mr. Horner asked what Dr. Myers job entails and how much he is paid annually.

Dr. Lescault stated he is paid per diem based on number of days he works. Dr. Lescault does not have actual numbers available at this time but believes it is \$480 per day. Dr. Myers is responsible for all special assignments assigned in addition to being lead negotiations person and oversees transportation as well as custodial and non-certified employees.

Mr. Horner stated parents contact the bus company when there is an issue and the bus schedules are computerized so what exactly does Dr. Myers do regarding transportation?

Dr. Lescault stated Dr. Myers handles any issues relating to the buses and/or transportation.

Mr. Horner stated all of these years, the public has been asking questions about Dr. Myers and it seems the committee continues to sweep him under the rug.

Dr. Lescault stated the committee has been very forthright about what Dr. Myers is paid as well as his duties.

Mr. Horner stated but the committee doesn't know what he is paid.

Dr. Lescault told Mr. Horner if he had called the office earlier in the day, Dr. Lescault would have been able to provide what he has been paid to date to the penny. There are over 300 employees in the district.

Mr. Horner asked how many days per year Dr. Myers works.

Dr. Lescault stated as a retired superintendent, Dr. Myers is limited to 90 days per year which equates to approximately \$50,000.

Mr. LaPlante stated Dr. Myers is always prepared and is very good at what he does. He is also very responsive between meetings.

Mr. Horner stated if he handles legal matters, why the district pays for an attorney also.

Dr. Lescault stated the cost would be triple if the school were required to pay an attorney for all the work Dr. Myers does for the district. In addition, at the beginning of Dr. Lescault superintendency, there were three full-time employees. One of the changes Dr. Lescault made was to eliminate one full-time position and replace it with this part-time per diem position providing a substantial savings to the district. Dr. Myers does not receive any benefits.

Mr. LaPlante stated Scituate has limited staffing in comparison to other districts. Many have a business manager in addition to other employees. The same amount of work needs to be completed despite less students than in other districts.

Mr. Horner asked why Dr. Myers is being paid as well as the attorney; why is the district paying double.

Mr. LaPlante stated Dr. Myers is not performing the same work as the attorney; however the work he does complete is at a lesser rate than the school attorney.

Mr. Horner stated Dr. Myers is getting paid \$50,000 for 90 days worth of work.

NEW BUSINESS

103-14

1. **SECOND READING OF RIDE Safe School Act Statewide Bullying Policy**
See Superintendent's Report for detail on this item.

Recommendation: Adopt the policy as written.

Dr. Klimaj moved, seconded by Mrs. Guglielmi to adopt the second reading of the policy. The committee unanimously approved the motion.

**RESIGNATIONS/
APPOINTMENTS/
REAPPOINTMENTS/
TRANSFERS/NON-
RENEWALS/LAYOFFS**

103-15

Dr. Lescault recommended the following appointments for approval: Cynthia Bagley; Bus Monitor, effective 5/3/12; Jennifer Slaughter, .5 PM Kindergarten teacher, North Scituate Elementary, effective 9/1/12; Emily Fox; 1.0 Special Education teacher, Scituate Middle School, one year only, effective 9/1/12 ; Kristin Russo; High School Yearbook Literary Advisor

Mrs. Guglielmi moved, seconded by Dr. Klimaj to approve appointments as set forth on the appointment list. The committee unanimously agreed.

Dr. Lescault recommended the following reappointments for approval: Mike Nehring; Boys' HS Cross Country Head Coach and Girls' HS Cross Country Head Coach; Jessica Daniels; Girls' HS Volleyball Head Coach; Stephanie Carlu; Girls' HS Volleyball Assistant Coach; Mark Reed; HS Football Head Coach; Matthew Vieira; HS Football Assistant Coach; Craig Feeney; HS Football Volunteer Coach; Carlo Catucci; Girls' HS Tennis Head Coach; Robert Parmentier; Girls' HS Soccer Head Coach; Abbie Groves; Girls' HS Soccer Assistant Coach; Richard Kanaczet; Girls' HS Soccer Volunteer Coach; Tim Brown; Boys' HS Soccer Head Coach; Peter Ceprano; Boys' HS Soccer Assistant Coach; Patrick Morgan; Boys' MS Soccer Head Coach; Emily Fox; MS Cross Country Head Coach; Lynn Ricci Francazio; Soccer/Football Cheerleaders Head Coach; Sharon Terceira; Soccer/Football Cheerleaders Volunteer Coach

Kristy Antonelli	HS	.35 English
Dennis Ballou	HS	1.0 History
Tara Bergeron	MS	1.0 SPED

Patti Bettez	NS	Grade 4
Kathleen Billings	NS/C	.60 Librarian
Jennifer Bromage	Clay	1.0 SPED
Peter Ceprano	Elem	1.0 PE
Lauren Chabot	HS	1.0 Spanish
Erica Cioe Tonsgard	Hope	.60 Art
Dina Colantonio	NS	1.0 SPED
Denise Collins	HS	1.0 Science
Christine Connell	MS/HS	1.0 SPED
Frances Cripps	HS	.20 FCS
Anne Damrad	Hope/NS	.30 Psychologist
Jonathan Dunne	MS	1.0 Social Studies
Marissa Gauvin	Hope	Grade 5
Abbie Groves	Clay	1.0 Resource
Elizabeth Keough	MS	1.0 Science
Debra Kintzing	MS	1.0 IT / Art
Christine Luchun	NS	.5 Pre-K
Lisa Meyer	Hope	.85 SNT
Greer Monaghan	HS/MS	1.0 Librarian
Heather Paquette	MS	.30 Art
Anne Pedro	HS/Clay	1.0 Reading
Kelly Pelletier	HS	.5 Guidance
Kristen Pontarelli	Clay	Grade 5
Rachel Roberge	HS	1.0 HS Science
Kristin Russo	HS	1.0 English
Meg Shewchuk	HS/MS/H	.65 PE
Jennifer Slaughter	Clay	.5 AM Kindergarten
Heidi Svitil	HS	1.0 Math
Christopher Warrener	MS	.20 Music

Mr. LaPlante moved, seconded by Mrs. Delmonico to approve reappointments 1-16 as well as revised attachment as set forth on the appointment list. The committee unanimously agreed.

Dr. Lescault recommended the following resignations for approval:
Lori Eminger; Bus Monitor, effective 4/30/12; Kristin Archambault; High School Yearbook Literary Advisor, effective 6/19/12; Diane D'Orazio; Paraprofessional at North Scituate Elementary, effective 6/19/12; Craig Feeney; HS Football Assistant Coach;

Brittany Emin; MS Girls; Soccer Coach

Mrs. Delmonico moved, seconded by Dr. Klimaj to approve resignations as set forth. The committee unanimously agreed.

Dr. Lescault recommended the following transfers for approval:
Lita Motroni; Special Education teacher, Scituate High School, effective 9/1/12

Mrs. Guglielmi moved, seconded by Dr. Klimaj to approve transfers as set forth. The committee unanimously agreed.

Dr. Lescault recommended the following displacements for approval:
Mike Gaudreau; displaced from grade 4 Clayville, voluntary transfer to grade 6 ELA/Social Studies, Scituate Middle School, effective 9/1/12; Lisa Guernon; displaced from grade 1 North Scituate, involuntary transfer to 1.0 Kindergarten (AM and PM), North Scituate, effective 9/1/12; Jennifer Slaughter; displaced from .5 PM Kindergarten, North Scituate

Dr. Klimaj moved, seconded by Mrs. Guglielmi to approve displacements as set forth. The committee unanimously agreed.

103-16
COMMITTEE REMARKS

- MRS. DELMONICO** Mrs. Delmonico attended the Lion's Breakfast on June 3 and stated it was delicious!
- MRS. GUGLIELMI** Mrs. Guglielmi stated the senior projects were wonderful.
- Dr. Lescault stated parents who volunteered to judge were very impressed with the projects.
- DR. KLIMAJ** Dr. Klimaj stated nothing to report.
- MR. LAPLANTE** Mr. LaPlante stated nothing to report.
- CHAIR UMBRIANO** Chair Umbriano stated high school graduation takes place on June 15.
- Chair Umbriano added that Gary Grande donated trophies for the seniors who performed in the Bullying performance.

DISCUSSION OF
FUTURE BUSINESS

- 103-17**
July 17 School Committee Meeting
August 7 School Committee Meeting
September 4 School Committee Meeting
October 2 School Committee Meeting
November 13 School Committee Meeting
December 4 School Committee Meeting

ADJOURNMENT

- 103-18**
Mr. LaPlante moved, seconded by Mrs. Delmonico to adjourn meeting at 7:40 PM. The Committee unanimously approved the motion.

Respectfully submitted,

Mrs. Guglielmi, Clerk