

**SCITUATE SCHOOL COMMITTEE REGULAR SESSION
TUESDAY, FEBRUARY 2, 2016
TOWN COUNCIL CHAMBERS**

<p>CALL TO ORDER</p>	<p>The meeting was called to order by Chair Umbriano at 7:00 PM.</p> <p>Present were Mrs. Umbriano, Chair, Mrs. Guglielmi, Mrs. Esposito, Mrs. Pendergast and Mr. LaPlante. Also present were Dr. Lescault, Superintendent, and Dr. Filippelli, Assistant Superintendent.</p>
<p>PLEDGE OF ALLEGIANCE</p>	<p>Led by Chair Umbriano, the Committee and audience participated in the Pledge of Allegiance.</p>
<p>ROUTINE MATTERS APPROVAL OF MINUTES</p>	<p>Mrs. Guglielmi made a motion to approve the Executive Meeting Minutes of January 5, 2016.</p> <p>Seconded by: Mr. LaPlante All in favor: Yes Motion passed unanimously.</p> <p>Mrs. Guglielmi made a motion to approve the Regular Meeting Minutes of January 5, 2016.</p> <p><u>Discussion:</u> Mrs. Guglielmi asked that the header of the minutes be changed to reflect that the meeting took place in the Town Council Chambers.</p> <p>Seconded by: Mr. LaPlante All in favor: Yes Motion passed unanimously.</p>
<p>ROUTINE MATTERS APPROVAL OF BILLS</p>	<p>Mrs. Guglielmi made a motion to approve the General Fund bills for the month of February 2016 in the amount of \$572,757.13.</p> <p><u>Discussion:</u> Mrs. Pendergast asked for clarification on the amount charged for hockey jerseys and socks. Dr. Lescault said he would investigate and get back to Mrs. Pendergast.</p> <p>Seconded by: Mr. LaPlante All in favor: Yes Motion passed unanimously.</p> <p>Mrs. Guglielmi made a motion to approve the Grant bills for month of February 2016 in the amount of \$24,465.22.</p> <p>Seconded by: Mr. LaPlante All in favor: Yes Motion Passed unanimously.</p>

CORRESPONDENCE	<p>1. A letter to the Superintendent from Mrs. D requesting to home school 2 children for the remainder of the 2015-2016 school year.</p> <p>Mr. LaPlante made a motion to approve the request, according to the policies and procedures established by RIDE and the school department.</p> <p>Mrs. Esposito seconded the motion. All in favor, motion passed.</p>
REPORT OF COMMITTEE LIAISONS	<p>Mrs. Umbriano stated that she went over the organization of the School Committee Liaisons. She would like to change the School Space Needs to Field Needs. She stated Mr. LaPlante was appointed to this committee.</p>
BUDGET COMMITTEE	<p>Mr. LaPlante stated the meeting with Town Council is scheduled for tomorrow at 6:00 PM. He will be there along with Dr. Lescault. Mr. LaPlante encouraged the Committee to attend.</p>
COLLECTIVE BARGAINING AND NEGOTIATIONS	<p>Mrs. Guglielmi stated that Dr. Myers set an appointment to begin negotiations next week.</p>
FIELD NEEDS STUDY COMMITTEE	<p>Mr. LaPlante stated the meeting of this committee went smoothly. The committee identified the problems with the fields and discussed options to address those problems. He added it is the School Committee's responsibility to address the issues and needs of the physical education classes as well as sports teams. The committee is identifying a 2 or 3 year plan, however, the fields are in need of short term solutions.</p> <p>Mrs. Pendergast stated that she attended the meeting and thought the committee did a good job. She was impressed with the great group of individuals on the committee.</p> <p>A discussion followed regarding how to address the immediate needs of the fields. Money has been set aside for work on the fields, however, a committee needs to determine the best solution and have the field ready for spring.</p> <p>Mr. LaPlante suggested convening a group including the Athletic Director, Middle and High School Principals, Director of Buildings and Grounds and the Assistant Superintendent as soon as possible.</p>
FOOD SERVICES	<p>Mrs. Umbriano stated nothing to report.</p>
POLICY DEVELOPMENT	<p>Mrs. Pendergast stated the committee that created the coaching policy will be getting back together to create a policy and an evaluation tool for the Athletic Director. She stated it should be a much quicker process because the committee will use much of the work they have already done.</p> <p>Mr. LaPlante noted the committee will keep the policy consistent with that of the coaches.</p> <p>Mrs. Umbriano asked if the coaching evaluations are in practice.</p>

	<p>Mr. LaPlante stated they are, however there is a slow roll out. It is difficult to schedule all the student athletes to get into a room to use a computer to do the evaluation without disruption instructional time. The parent pieces will begin soon.</p>
SCHOLARSHIP COMMITTEE	Mrs. Esposito stated nothing to report
TRANSPORTATION	Mrs. Umbriano nothing to report.
SCHOOL SPACE NEEDS STUDY COMMITTEE	This committee will be removed from the list.
TRAFFIC SAFETY	Mrs. Umbriano nothing to report.
SCITUATE YOUTH ASSOCIATION	Mr. LaPlante
HEALTH AND WELLNESS	Mrs. Umbriano stated the next meeting will be held on 2/10 at Clayville Elementary at 10:30 AM.
SCITUATE PREVENTION PARTNERSHIP	<p>Mrs. Esposito read an email from Erika McCormick. Mrs. McCormick is in Washington, DC with four students, participating in workshops for four days.</p> <p>Dr. Filippelli noted SSP will be developing a calendar showcasing artwork of students on the topic of “How Do Parents Keep You Safe”. The calendars will have important district dates printed on them and will be sent home with all students.</p>
ASSISTANT SUPERINTENDENT’S REPORT	<p>Dr. Filippelli read his report into the Record (which is attached hereto and incorporated herein by reference.)</p> <p>1. <u>SCITUATE SCHOOL DISTRICT NALOXONE POLICY</u></p> <p>Mr. LaPlante asked which building will have NARCAN available. Dr. Filippelli stated it will be in the high School. Dr. Lescault added that it will also be available at the middle school.</p> <p>Mrs. Esposito asked if any other staff besides school nurse teachers are trained to administer NARCAN. Dr. Filippelli stated he was not sure but he would address it at the next crisis meeting.</p> <p>2. <u>PARCC TESTING ADVISORY GROUP</u></p> <p>There was a discussion regarding the Governor’s budget related to funding for SAT and PSAT testing and the impact that may have on PARCC. The discussion also involved whether the School Committee should have a district state assessment procedure or policy.</p> <p>3. <u>SCIENCE CURRICULUM KIT CHANGES AND GRANT OPPORTUNITY</u></p> <p>Mrs. Pendergast applauded Dr. Filippelli for his creativeness in applying for</p>

	grant funds for the science materials.
SUPERINTENDENT'S REPORT	<p>Dr. Lescault read his Report into the Record (which is attached hereto and incorporated herein by reference.)</p> <p>1. <u>Job Posting for Superintendent</u></p> <p><u>Discussion</u> Mrs. Esposito asked how the search committee was chosen. Mrs. Umbriano stated she asked individuals to be on the committee to represent a variety of people in the School Department and the community. A discussion followed regarding how the search committee was formed and how the process will move forward.</p> <p>2. <u>2016-2017 School District Budget</u></p> <p><u>Discussion</u> There was a discussion regarding the percentage increase being requested in the budget and how it compares to the maximum increase allowed</p>
PUBLIC COMMENTS & QUESTIONS	<p>Tim McCormick, 428 Trimtown Road Mr. McCormick commented on the work of the fields committee. He said the short term goal should be to get the field back to what it was.</p>
NEW BUSINESS	<p>1. Approval of revised 2016/2017 School District Budget</p> <p>This item has been tabled.</p> <p>2. First Reading of Policy #4100: Scituate School District Naloxone Policy</p> <p>Motion by Mrs. Pendergast to amend the policy to include the word NARCAN after Naloxone, and approve the first reading. Seconded by: Mr. LaPlante All in favor: Yes Motion passed with a note to make the correction for the 2nd reading.</p>
RESIGNATIONS/ APPOINTMENTS/ TRANSFERS/ NON- RENEWALS	<p>RESIGNATIONS</p> <p>1. Harold Tourtelott: Transportation Aide</p> <p>Motion by Mr. LaPlante, seconded by Mrs. Esposito to accept the resignation. All in favor; motion passed.</p> <p>APPOINTEMENTS</p> <p>1. Paula Manocchio; Part time Office Paraprofessional, Scituate Middle School</p> <p>Motion by Mr. LaPlante, seconded by Mrs. Esposito to approve the appointment. All in favor; motion passed.</p>

	<p>TERMINATIONS</p> <p>1. Gail Ranone; Part time Paraprofessional, Scituate Middle School</p> <p><u>Discussion:</u> Dr. Filippelli asked for the Committee to approve the termination without prejudice.</p> <p>Motion by Mrs. Pendergast, seconded by Mrs. Esposito to approve the termination without prejudice. All in favor; motion passed.</p> <p>Chair Umbriano noted there is an attached list of coaches to be reappointed that was received too late to be included in packets. She asked for Mr. LaPlante’s advice on how to proceed.</p> <p>Mr. LaPlante noted that the list was received after hours on Friday which did not leave enough time for the Committee to reflect on the appointments.</p> <p>A discussion followed regarding the timeline to submit appointment recommendations.</p> <p>Mr. LaPlante stated it would be a disservice to students, and the coaches listed to put off their appointments. With the new policy now in place, this should be the last time recommendations are received on such short notice.</p> <p>Mr. LaPlante motioned to approve the following appointments of coaches:</p> <ol style="list-style-type: none"> 1. Greg Lagueux; Boys Lacrosse Head Coach 2. Shellee Morehead; Girls Lacrosse Head Coach 3. David Ritchotte; Girls Lacrosse Volunteer Coach 4. Tom Zammarelli; Girls Lacrosse Volunteer Coach 5. Chris Maiello; Boys High School Volleyball Head Coach 6. Donald Dias; Boys High School Volleyball Volunteer Coach 7. Derrik Gouveia; Boys High School Volleyball Volunteer Coach 8. David Hanson; Boys High School Baseball Head Coach 9. Joseph Braganca; Boys High School Baseball Assistant Coach 10. Jennifer Park; Girls Fast Pitch Softball Assistant Coach 11. Peter Ceprano; Boys Tennis Head Coach 12. Kevin Ryan; High School Golf Head Coach 13. James Haney; Girls Outdoor Track Head Coach 14. Michael Nehring; Boys Outdoor Track Head Coach 15. Sal Gelsomino; Middle School Baseball Head Coach 16. Kevin Venturini; Middle School Softball Head Coach <p>Seconded by Mrs. Guglielmi. All in favor; motion passed.</p>
<p>COMMITTEE REMARKS</p>	
<p>Mrs. Esposito</p>	<p>Mrs. Esposito offered her congratulations to Nick Bousquet for winning the 2016 NCWIT Aspirations in Computing Educator Award.</p>
<p>Mrs. Guglielmi</p>	<p>Mrs. Guglielmi noted the District Spelling Bee will be tomorrow at the High School at 6:30 PM.</p>

Mr. LaPlante	Mr. LaPlante stated there was a great tournament last weekend and this weekend. Teams competed from all over the state. Mr. LaPlante thanked the administration of the middle and high school. He also thanked the custodians who dealt with the snow and were very helpful.
Mrs. Pendergast	Mrs. Pendergast offered kudos to Dr. Filippelli and the PARCC team for their ideas. She also acknowledged Mr. McCormick, Mr. LaPlante and Dr. Filippelli for their work on the field committee. Mrs. Pendergast also offered kudos to Mrs. McCormick as she is on a trip with students in Washington, DC.
Chair Umbriano	Mrs. Umbriano noted the budget meeting is tomorrow at 6:00. The sold out Winter Ball will be at the Foster Country Club on Friday. The National Honor Society ceremony will be held on 2/23 at 6:30 PM. There will be a health & wellness meeting at Clayville on 2/10.
DISCUSSION OF FUTURE BUSINESS	
ADJOURNMENT	<p>Mrs. Pendergast moved to adjourn; seconded by Mrs. Guglielmi. The Committee unanimously approved the motion at 8:30 PM.</p> <p>Respectfully Submitted</p> <p>Mrs. Guglielmi, Clerk</p> <p><i>Minutes were prepared by Jennifer Carnevale, Substitute Recording Secretary. Neither the Clerk nor the Recording Secretary is the designated Public Records contact for the Scituate School Committee or Scituate School Department under the RI Access to Public Records Act ("APRA"). For all APRA inquiries, please contact the Superintendent's Office.</i></p>

ASSISTANT SUPERINTENDENT'S REPORT
February 2, 2016

2. **SCITUATE SCHOOL DISTRICT NALOXONE POLICY**

Attachment 1 is the proposed district naloxone policy. This policy was written by our school nurse teachers and was created to come into compliance with state law. The language in this policy mirrors the legislative language in RIGL 16-21-35. I also went a step further and had a colleague of mine who serves on the state naloxone advisory committee (and also serves with me on the state school safety committee) review our policy for accuracy. He advised me that our policy looks good and is in correct compliance.

3. **PARCC TESTING ADVISORY GROUP**

Our PARCC testing advisory group met on 1/27 to discuss our next steps in being proactive for the upcoming PARCC assessments. It was a very productive meeting and we have tentatively set March 16th at 7:00 PM at the HS auditorium as the date for the symposium. We agreed as a group that we would bring forward a PARCC testing procedure for school committee review at the March meeting. We also agreed that we would advertise our symposium through various methods: website, Valley Breeze, district alert system, letters home to parents, and building list servs. After a deep discussion of the issues, we feel as though we have a good handle on how to better move forward with parental discussions, getting out accurate information, reaching the students on a more personal level at the schools to reinforce the importance of the test, and conveying to parents that their collective voices were heard and that significant changes have been made to the test from last year. We are also intending to have a representative from RIDE attend the symposium to help answer some of the questions the stakeholders may have.

4. **SCIENCE CURRICULUM KIT CHANGES AND GRANT OPPORTUNITY**

I have been in conversations with the East Bay Educational Collaborative (EBEC) over the last month in addition to meeting with our district science committee about making changes to our science kits at the elementary level. As you know, our students will eventually be assessed in the New Generation Science Standards (NGSS) in the next few years. At the moment, RIDE is still using the NECAP Science as the method of science assessment for the state. However in the next few years, they will be finding a new assessment more aligned to NGSS standards. We are going to move ahead with the following plan. We are going to upgrade our current kits in grades 3-5 first. This is going to happen in the Fall of 2016. In the next two weeks, our grades 3-5 teachers are going to go to EBEC to be professionally developed in these new kits to prepare to implement the new instruction for the Fall. Next year, our grades K-2 teachers will go through the same process and those kits will also be upgraded. As you know, we have been using kit based science education for many years in Scituate as do almost all the districts in the state. What I liked about the new kits is that all of the text material that would be needed comes with the kit upgrades and of course everything is already aligned to NGSS standards.

Through our collaboration with EBEC, I was also able to get Scituate involved (with the help and cooperation of Dr. Sollitto and Mr. Catucci) in an Office of Naval Research Grant for high school physics classrooms. If we are successful in getting this grant, our teachers will be professionally developed for free, each participant will receive a \$500.00 stipend at the end of the training, and the high school will receive a new NGSS aligned physics laboratory program. This program can be used to supplement the already strong physics program we have at the school. Additionally, the high school will receive 100 physics program e-books, and six fully equipped "hands on" lab stations for STEM Physical engineering. The topics include: optics, electrical circuits, forces and machine engineering, and oscillations and waves. We also will receive a classroom set of hard copy texts and six programmable ergobot interactive robotic dynamic motion apparatus for each classroom. These robots can be used in math classes as well. I believe we are in good standing to receive this exciting grant and will keep the committee posted as to our progress.

SUPERINTENDENT'S REPORT

February 2, 2016

1. Job Posting for Superintendent

The deadline for applications for the superintendent's position has closed. Nine applications were received. Chair Umbriano has asked the following individuals to serve as members of a screening committee to review the applications: Marylou Umbriano, June Guglielmi, Mike Sollitto, John Magner, Diane Scacco, Maureen Kennedy, Bryan Byerlee, Marissa Gauvin and Paul Lescault. Copies of each of the applications were delivered to each member of the screening committee on February 2. The committee will meet on February 9th to review and discuss the applications and to establish the next steps in this process.

2. 2016-2017 School District Budget

The School Committee and the Town Budget Committee are scheduled to meet on February 3 at 6:00 pm to discuss the school department's proposed budget for 2016-2017. Attachment 1 is a copy of that budget and the letter of transmittal to the Town Council President. Attachment 2 is the agenda for the meeting. Finally, attachment 3 is a letter from Representative Marcello. At my request, Representative Marcello discussed Scituate's projected state education aid for 2016-2017 with representatives of the RI Department of Education. For the reasons outlined in Mr. Marcello's letter, Scituate's share is scheduled to decrease by \$194,851. The actual impact, because our fiscal year does not coincide with the state fiscal year, will be \$138,586. Attachment 4 provides a summary of Expenditures and Revenue for 2016-2017 compared to 2015-2016.