

SCITUATE SCHOOL COMMITTEE  
REGULAR MEETING-TUESDAY, JUNE 7, 2016  
TOWN COUNCIL CHAMBERS

**1. Regular Meeting Called to Order – at 7:00 by Chair Umbriano**

**2. Call of Members – Chair Umbriano**

Present were Mrs. Umbriano, Chair, Mrs. Guglielmi, Mrs. Pendergast, Mrs. Esposito and Mr. LaPlante. Also present Dr. Paul Lescault, Superintendent, Dr. Lawrence Filippelli, Assistant Superintendent, Superintendent effective July 1, 2016, and Attorney David D'Agostino, Dr. Michael Sollitto, High School Principal, Assistant Superintendent effective July 1, 2016.

**A. Pledge of Allegiance: Led by Chair Umbrian. The Committee and audience participated in the Pledge of Allegiance.**

**B. Routine Matters – Minutes and Bills:**

Mrs. Guglielmi made a motion to approve the Scituate School Committee Executive Session Meeting Minutes from Tuesday, May 3, 2016 at the Town Council Chambers.

Second: Mrs. Pendergast

Discussion: none

All in favor: Yes

Motion passes

Mrs. Guglielmi made a motion to approve the General Fund Budget 2015-2016 for June in the amount of \$483,395.23.

Mrs. Pendergast: Second

Discussion:

Mrs. Pendergast: Page 1 of 7 mileage disbursement to a student?

Dr. Lescault: We will look into it.

All in favor: Yes

Motion passes

Mrs. Guglielmi made a motion to approve the Capital Reserve for June 2016 in the amount of \$3,500.

Mr. LaPlante: Second

All in favor: Yes

Motion passes

Mrs. Guglielmi made a motion to approve the early grant bills for June 2016 in the amount of \$37,920.34.

Mrs. Pendergast second

All in favor: Yes

Motion passes

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**C. Correspondence: June 7, 2016**

1. A letter to the School Committee from James Haney stating his intent to retire as of the end of the 2015-2016 school year.

Recommendation: Accept the retirement, with regret.

2. A letter to the School Committee from Debra Salzberg stating her intent to retire as of the end of the 2015-2016 school year.

Recommendation: Accept the retirement, with regret.

3. A letter to the Superintendent from Mr. and Mrs. H requesting to home school 1 child for the 2016-2017 school year.

Recommendation: Approve the request, according to the policies and procedures established by RIDE and the school department.

4. A notice of intent to provide home instruction to the Superintendent from Ms. T for 1 child for the remainder of the 2015-2016 school year.

Recommendation: Approve the request, according to the policies and procedures established by RIDE and the school department.

Mr. LaPlante: Move to accept the retirements of James Haney and Debra Salzberg  
Mrs. Esposito second  
All in favor: Yes  
Motion passes

Mr. LaPlante: Motion to accept home schooling  
Mrs. Esposito: second  
All in favor: Yes  
Motion passes

**D. Report of Committee Liaisons**

Mrs. Pendergast: Nothing

**Negotiations:** Mrs. Guglielmi, Nothing

**Traffic Safety & Transportation,** Mrs. Umbriano: Nothing

**Space Needs:** Mr. LaPlante, I will let Paul speak to Caito Field

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Scholarship: Mrs. Esposito, Scholarship great success and thank you to the scholarship committee.

Scholarship night was held on May 10th; wonderful night celebrating our senior class. Thank you to the scholarship committee who are a tireless group.

Scituate Prevention Partnership has been a great success; Mrs. McCormick will report further during public comments.

**F. ASSISTANT SUPERINTENDENT'S REPORT**

Dr. Filippelli read his report into the Record (which is attached hereto and incorporated herein by the referenced.)

1. Providence College Dual Enrollment

Dr. Filippelli: All approvals on the college side have been completed so we will be able to run college courses here in the fall.

We have taken a survey of sophomores and juniors to see what the interest is and Jenn and I are busy crunching the numbers. Once I have that information I will have a better idea and I will be able to further report.

Courses will run 15 weeks in the fall and 16 weeks in the spring from 3:30-5:00.

I had some conversations with teachers concerned with the credits and we will consider these credits as early college course credits and remove the high school credit.

I spoke to PC today and they were wondering the same thing.

I will continue to update as I have more information.

Mrs. Esposito: at our last meeting we discussed; so are Fine Arts and we talked about the expansion. Core Subjects? Where do you see this going?

Dr. Filippelli: I do not want to see this program take the place of the programs at the High School and now that we are not giving any high school credit it is just college credits it is going to depend on the students.

Mrs. Esposito: I thought we talked about music theory

Dr. Filippelli: We cannot run music theory because it has a lab and it is a 4 credit course.

Mrs. Esposito: What are we offering?

Dr. Filippelli: We surveyed the students today

Mrs. Esposito: So you survey the students and then offer the course?

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Dr. Filippelli: We surveyed the students and offered six different options: History of Jazz. They are all in the music field.

Mrs. Esposito: You do not think this will bump into our program

Dr. Filippelli: I do not think so, open to juniors and seniors because it is a college course.

Mrs. Pendergast: By removing the high school credit will it deter any students from taking the course.

Dr. Filippelli: I do not think so because these kids will not need the credits for high school; need ten students to run it.

Mrs. Esposito: Is guidance involved?

Dr. Filippelli: Yes and I had a conversation with the students today, if we run History of jazz it is a 3 credit course. It would be music or history credits only at PC, it would be 3 credits for an elective that they can transfer to another university. I will be handling all the enrollments myself because it will be paper and pencil. It will happen over the summer.

2. Consultant Time Restructuring

Consultant time restructuring:

Split next year between Ed Myers and Dr. Paul Lescault

With a new Superintendent and Assistant, I would like to bring Paul back for the budget. I have learned equally as much from Ed regarding contracts, so I was hoping Mike could have the benefit of working with Ed next year. 90 days of consultant time can be used; so would like to split that time in half with Paul 45 or less and Ed for 45 days and it is under new business.

3. Teacher/Administrator Evaluation Update

Final is underway.

Need to gather information and upload to RIDE and they have not set the deadline.

4. Scituate Teacher of the Year

Congratulations to Chris Morello, Special Education Teacher at the Middle School who was named 2016-2017 Teacher of the Year.

Mrs. Pendergast: We need to do a better job of recognizing the talent that we have with our students and teachers. I am hearing from the commissioner and in the valley breeze. Why are we not doing these things?

Dr. Filippelli: We have been talking about a quarterly newsletter.

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Mrs. Pendergast: Need to let people know.

Mrs. Esposito: A website or a newsletter?

Dr. Filippelli: Using the list serve.

Mr. LaPlante: Who is going to do it? Hard to generate content; figure out who is going to do it and stay on it.

Mrs. Pendergast: Assistant superintendent job in the old job description.

Mrs. Esposito: Question on evaluations; superintendent assessment tool do we have one?

Dr. Filippelli: We have the one that you and I worked on, and I sent it to the whole committee in January but it has not been addressed since. I will resend it out tomorrow to the committee again for review.

Mrs. Esposito: Don't you think we should resurrect that.

Dr. Filippelli: Yes

Mrs. Pendergast: The assistant and the superintendent are the same evaluation.

Dr. Filippelli: Mrs. Esposito and I worked on it and we sent it out now we just need feedback from the committee; then we are ready to go.

Dr. Filippelli: We have officially won the East Bay Naval research grant, on June 8 & 9 our science teachers will be trained.

Lastly this is Paul's official last meeting; I would like to thank him for everything.

**G. Superintendent's Report**

Dr. Lescault read his report into the Record (which is attached hereto and incorporated herein by the referenced.)

1. Fund Balance

Dr. Lescault: Last one...

Fund balance is what I normally talk to the committee about but I wanted to give you a snap shot. These numbers will not change but sometimes auditors will come in and move a number from one place to the next.

It is good news and you have the reports and backup on how we did this. We have more excess in revenues than we planned on mostly in Medicaid.

Less expenditure and so that we have extra and we are ending the year in good shape.

We reached our goal and exceeded it.

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Mrs. Pendergast: it will grow by that amount; what is the accumulated balance?

Dr. Lescault: about 1.6 million including the \$952,000 but if we spent every dollar that we have budgeted we would have a problem.

Mrs. Pendergast: We are going to use every last bit of your expertise; sound fiscal practices is that we have a certain percentage.

Dr. Lescault: 10% of your operating budget should be held in reserve. The town treasurer does not believe that a school department should have an accumulated balance he would like to see that number at zero.

Mrs. Pendergast: Most important when we talk about budget; when we pull out the school numbers out of the budget and there are lot more places that we might have an emergency.

Dr. Lescault: We need to keep that money so we do not want to have to go back to the town for an additional amount of money if we have an emergency. It is something we still need to work on.

2. Retirement & Separation Agreement

Retirement and separation agreement is under new business.

3. Caito Field:

Caito: We were moving and then we found out on May 20th the town had applied for a grant to build a track; if that is received the plan will be very different. Dr. Filippelli and I were asked to come back to the committee with a short term solution which will cost about \$30,000. Using the existing grade to put in a live turf field with our new irrigations system.

A football field does not need to be perfectly flat and if we remove the topsoil and put new turf for only the football field you cannot build a track around the field with that grade so we stopped. Later this month the Town Council and the School Committee are meeting for a presentation.

It is on hold for now pending new information. We are doing the things we can do.

Mrs. Esposito: I am confused about the committees; is there only one? Who applied for the grant?

Mr. LaPlante: That committee is not charged with applying for grants. A town organization spear headed the application of grants. The Town Council signed off on that grant. There is dual and triplicate tracking we need to all be on the same page. What we have completed so far are good expenditures.

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Dr. Filippelli: Do we know when the award will be?

Mr. LaPlante: It is the fall, September

Mrs. Esposito: is it for a track or field improvements.

Mr. LaPlante: field improvement process is going on and we have other items that need funding like a new track.

Mrs. Esposito: I am confused; we have no one coordinating all the improvement efforts.

Tim McCormick: Casey is on our committee and he manages all of the fields at UCONN; he said it is not the right time to plant grass. He would wait till September to plant grass. Grant as I read it is targeted to build a track and it is a base that can be built on.

You have a group of very concerned parents and they are giving constructive feedback. All we are talking about are options.

Short term solution the fact that we cannot do anything until September plays into our strength because no decision can be made till then.

Different things we can do and it does not throw things off track. My concern is that if the grant does not come through, there are a few parents who are very interested in a track.

We want to build it so you can add a track going down the road and add bleachers and lights.

I do not think that it is a setback; it is wise to wait till September anyway.

We are all communicating.

Mr. LaPlante and Dr. Filippelli are on that committee and we are reporting back.

Mrs. Pendergast: We are talking about an additional funding source that a School Committee cannot apply for.

Mr. McCormick: The Town has applied.

Mrs. Pendergast: We do not want to be spending money foolishly; this problem has been around a long time. We are making huge headway with lots of good people involved.

Mrs. Umbriano: Are they going to rip up what is there or are they going to level it and then build a new track.

Mr. LaPlante: That grant is funneling dollars and we are going to make the decisions on how we are going to build it.

Mr. McCormick: It has to be a track but you can decide

Mrs. Pendergast: 1/2 million of funding that does not come from local tax dollars.

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Mr. McCormick: if the money does not come in what do we do to that space.

Dr. Lescault: I do not mean that this is a setback.

Mrs. Esposito: PE in the fall?

Dr. Filippelli: On the practice field.

4. One Year Renewal of Aramark Contract

Dr. Lescault: I have reviewed all the documents. We are recommending under new business that we renew and the prices are the same. Mrs. Umbriano and I have reviewed all the contracts. Our goal is to supply good food at a reasonable price. No increase in price.

5. Rate Increase for Bus Monitors and Transportation Aides

Rate increase for bus monitors was tabled and that is attached again. Larry will need some direction before September. I hesitate to give you another proposal; I think Larry needs to hear what we are going to do.

Mrs. Pendergast: These raises will be in September: I do have a couple of questions and our first category is subs do we know what the starting pay is for a sub? Is there a difference in pay for the subs and permanent? Is there a difference in pay?

Dr. Lescault: Ed do you know what the break down is?

Mrs. Pendergast: When I look at this and we want to give a sub .50 and a permanent person .75. What is a monitor that has been here for 15 years making?

Dr. Lescault: Everyone stays the same only one person who was a driver as well so she is earning more. Everyone is being paid the same regardless of time.

Mrs. Pendergast: There should not be a .50 differential between someone who has been here 15 years and someone who just walked off the street.

Mrs. Esposito: All the people 1-17 make the same? No increase for longevity.

Dr. Lescault: Yes, the only difference is between being a bus monitor and a transportation aide.

Mrs. Pendergast: You can walk in tomorrow and make that same amount of money that someone who has been here for 15 years is making. I think we need to see some type of scale.

Mrs. Esposito: Anyone who started 2007-2012 will get a .75 raise.



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Dr. Lescault: you can have more levels based on years of service come up with more dollar amount.

Mrs. Umbriano: when Ed and I sat down; in looking at other districts there should be a tier level system so if we have a four tier they all have the same base salary. If after discussion the committee wants to have more tiers than the .75 and 1.00. We just need something for Ed for September.

Dr. Lescault: Addressing our attorneys is it a violation of the open meetings to get suggestions from the Committee.

Mr. LaPlante: it is against the open meeting laws, I do think that this is the forum or have an executive session.

Attorney D'Agostino: the bus monitors are not a collective body; so this forum to have it. Or you could do it as a work session

Mrs. Esposito: Sub .50  
1-5 .75  
10 or more 1.25  
20 or more 1.50

Mrs. Umbriano: The one who has been there 22 years do you want her to go to 1.50?

Mrs. Esposito: 20 years 1.50, I feel like I am throwing out random numbers.

Mrs. Pendergast: We should have a fiscal impact.

Dr. Lescault: I will run a fiscal impact and Larry will present at the July meeting.

Mrs. Pendergast: Sub and permanent make the same amount of money.

Mr. LaPlante: If you are doing a spreadsheet maybe you can do a couple of scenarios.

Mrs. Guglielmi: it is not going to cost a ton of money

Dr. Lescault: It is not, but it was not budgeted.

Dr. Myers: the other thing; monitors and subs are the lowest paid in the state. We want to bring them up to what a statewide monitor makes.

Dr. Lescault: Our monitors make 2-3.00 less than what other districts.

6. Discussion of the powers and authority of the School Committee Chair

Amendment to by laws, communication of the School Committee and who is able for make directives. I spoke to Attorney D'Agostino about it and it will give the School

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Committee an opportunity to discuss. I have attached a copy of the bylaws so everyone has them.

We will discuss under new business.

**Public Comments:**

Erika McCormick, 428 Trimtown Road: Level 2 for the Health curriculum has been purchased; we are excited about bringing up the next level. We also purchased supportive material CDs for the curriculum.

Sponsored the Spartan leadership academy for a group of tenth graders; they go all day to learn leadership skills.

15 kids to leadership conference at 150.00 per student that we are paying for.

5 leaders at 75.00 each are going to a 4 day program at Bryant College and they learn leadership skills.

Youth director for SADD RI is a Scituate alumni.

The coordinator for another event is a SADD Scituate alumni.

Scituate has been asked for 2 students and we have selected and they are to run a winter conference for their peers to attend; Matthew Besser and Trish Stewart.

Went to 5<sup>th</sup> grade move up night to address the parents to highlight the website.

Lead and Seed program: this summer a group of those students will be working at the summer recreation program for 7 weeks; 1 or 2 hours to do an activity.

Communication: We use Constant contact for newsletters. The SPP can pay for it and it would be a way of getting your message out. Who would put it together, maybe one parent could pull that together.

SPP annual meeting June 16th and our speaker is Mike Cerullo

Mrs. Pendergast: Costs? You talk about the curriculum what kind of dollars are attached?

Mrs. McCormick: This year \$4,000 and that is for the booklets and the kids loved having to take them home.

Mrs. Pendergast: You have been doing a great job sending the message through the town.

Mrs. Umbriano: Do you remember when it started? The program at Hope Pond with the different colors of t shirts; tasks we started many years ago are still going on. Are you interested in doing another crash?

Mrs. McCormick: It has to go through the state. Please speak to me later and we can see what we can do.

Mrs. Umbriano: Still have the CD for the last one.

Leslie Carter, 174 Trout Brook Lane.

Organization bringing national exchange students into our schools. I would like to publicly thank Dr. Sollitto for bringing students into the schools. We have a student from Italy and she is graduating with her class.

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Her host mom is here today. I have had the pleasure of being her coordinator this year. Dr. Sollitto is great about bringing those student here and there are great changes in my family and the change in the students.  
Hoping to have future host families.

Mrs. Pendergast: How do you find families?

Leslie Carter: Scituate Farmers Market, Dr. Sollitto has been putting a message in his Friday emails and word of mouth.

Mrs. Guglielmi: 30 or 40 years ago when my kids were in high school we had several exchange students and we are still in touch and still part of the family.

Leslie Carter: A 78 year old women and she is working on hosting a student this year; she has had students in the past. My first student was Slovakia second was Spain and now from Italy.

Mrs. Guglielmi: When the terrorist attack happened in Paris my family was very concerned about our friends there.

Leslie Carter: Until you come into contact with someone from a different part of the world you do not realize.

Dawn Amaral, 55 Rolling Green Drive  
Thank you School Committee for working with Greta to graduate with her class.

Mrs. Pendergast: What was your experience like?

Dawn Amaral: I would do it again and my 4 year old is in love and she would like to do her masters here in United States.

Stephanie Mikkelsen  
150 Gleaner Chapel Road

Thanks to Michael Marcello he held an event at the State House again this year that teaches our kids how our legislative body works.

Nick Pezzullo, 104 Trimtown Road

I am here to discuss AP Classes for 2016-2017; there is a minimum of 10 students and only 5 signed up. Same thing happened with AP Calculus and as you know this is an advanced placement course. Our best students are taking these classes and you need these courses to get into the best schools and they are being cut by 50 %. We only have 2 English courses a Jr. and Sr. class. What can you do to make sure these courses run for us? Some of these classes are requirements for Georgia Tech and 2 students are applying there and need the course because it is an admission requirement.

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Dr. Filippelli: In order to run a course a School Committee established minimum of 15 students need to sign up; do we run courses with less? Yes maybe 10-12 and then we ask the committee for a variance. 5 students sign up and the minimum is 15? We have to think about the equities, do we add an entire section of class for 5 students? The resources could be spread throughout the rest of the district.

Mr. LaPlante: What is the AP lack of interest?

Dr. Filippelli: I do not know, last year we had 12 students sign up for AP Calculus and it is close to 15 so we ran it and 11 students in early enrollment. This year 18 kids are in Calculus.

Dr. Sollitto: AP and Honors classes are weighted the same.

Mr. LaPlante: So it is a lack of incentive.

Dr. Sollitto: 18 students in early enrollment, I think the weighing of these classes should be higher.

Mrs. Umbriano: Can we run 2 Calculus classes together to make the class.

Mrs. Esposito: Calculus is Calculus; if you look at a typical curriculum for the AP and a typical curriculum for the early enrollment you will see the same thing but it changes with the in-depth nature the AP course involves. Practice test and examples are important in the teaching of this course. Numbers say 5 so we combine course and then help those 5 students maybe some added extra time to those students.

Dr. Sollitto: Pacing is the problem.

Mr. LaPlante: If there is a reasonable way to accommodate these students who want to achieve but if we can by combining then we should.

Dr. Lescault: So the student can add to the transcript and they have done extra work to do that.

Does the cost of the test play a part in the decision?

Mrs. Esposito: it was \$85.00

Does the parent have to pay? Is that a deterrent and we still pay if students cannot?

Mrs. Esposito: I would love to go with Mr. LaPlante's idea. Maybe a short term focus group, we have to get to certain place by May.

Dr. Sollitto: We would love to offer other AP courses, such as AP Gov but there are not enough students signing up.

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Mrs. Esposito: the curriculum is different; I would have jumped on with 5 students in an AP class.

Dr. Sollitto: Number of single classes that are only offered 1 period a day. The scheduling for the higher students are overlapping.

Mr. LaPlante: With a small system; can we accommodate them without disrupting the classroom environment.

Dr. Filippelli: If we combine this class then there is the potential for no clubs for the students as they will be committed to calculus. If we want to do a working group and come back in July with a recommendation. I cannot recommend running a class for 5 students, if you do that the other departments that will want special exception. I want to proceed with caution.

Mrs. Umbriano: I do not want to say no to students who want to achieve.

Mrs. Guglielmi: Can we hire a 1/10 teacher

Dr. Lescault: That is what we were thinking.

Mr. LaPlante: Process wise, I think that it is great that you are here and I am sure you have exhausted that. So we are the last resort.

Mrs. Pendergast: I want to commend you for coming forward Nick I am glad you have come forward. If you did not come here how would we have known it?

Mr. LaPlante: We have to trust our administrators and the policy that is in place to guide them.

Mrs. Pendergast: Our population has decreased and our policy has not been changed by that.

Susan Defusco, 24 Settlers Way

Nick makes a valid point, with the amount of kids that fluctuate

Look at the % of kids that attend the AP classes in the past. The money is already budgeted and the teachers are allocated. It is unfair to reallocate those teachers.

Dr. Filippelli: the money is not budgeted.

Susan Defusco: The money is there, when you are figuring your budget.

Dr. Filippelli: it is little more complicated than that. Any additional section is an increase in the budget of anywhere between 20 to 25 thousand dollars.

Susan Defusco: The basic structure is there and I know it is little more involved.

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Mr. LaPlante: We need to do something about this; however we cannot disrupt your entire system and approach to education. I am fine with having Dr. Filippelli and Dr. Sollitto look into this and having Mrs. Esposito involved.

Mrs. Umbriano: Mrs. Esposito would be great person on the Committee

Mrs. Esposito: What is the best thing that we can do to achieve your goal? Need a group of people to come up with the best solution.

Mr. LaPlante: You have to be willing do the extra work, do you think you have the commitment of the 5 other students.

Nick: I think you need to have the teachers who teach the class involved in the discussion.

Mr. LaPlante: Good point; how old are you?

Nick: 17

Mrs. Esposito: In my past history of watching the curriculum all these years sometime compromise is what we need to have all students get a Calculus course. I am willing to work with the teachers to show me how different it is and necessarily of that one class.

Mr. LaPlante: You have other kids that have courses that they need and feel are as equally important.

Nick: I know it is a challenge but thank you for at least considering it.

Mrs. Umbriano: Colleen to answer your question, I have received 2 emails that I forwarded to Dr. Filippelli, Dr. Lescault and Dr. Sollitto.

George Kuzmowycz: Esek Hopkins Road

My quick recommendation:

I have had children of mine taking these classes and my advice is to drop early enrollment. An AP credit counts in all 50 states and early enrollment is only good in RI. I think you are wasting your time and resources offering it. Offer reimbursement for anyone who gets 4 or higher on the exam. Does it get you through all AP issues no, however the longest standard it Calculus.

Congratulations to Paul and to offer my thanks. Through all of my request Paul has been very gracious even if he wants to tell me to get lost.

**I. New Business**

Mrs. Umbriano: I need a motion for Dr. Filippelli's request to Split and Reduce the Consulting services

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Mrs. Pendergast: Motion for discussion relating to splitting the services of consultants. I guess my question is what is the current consulting time?

Dr. Filippelli: State law is a retiree can only come back for 90 days per year.

Mrs. Pendergast: That is what state law requires but what is our need? I have a lot of respect for both Paul and Ed. I would like to discuss how long our Administrators work? Currently from 9-4. When I say administrators I mean the ones that work in this building, I know our Principals work more. Most people work in an administrative position work a minimum of 40 hours per week. As a representative of the tax payers of the Town of Scituate how do we justify. It is not that Ed does not do a tremendous job. I calculated the hours with rough figures to about 60.00/hour that the administrators are making. So 10 hours a week which we are losing time 52 weeks a year it comes out to \$31,000.00/year. What is the expectations of this committee how much the administrators work?

Dr. Filippelli: I do not want anyone in this town, this room or on the committee to think that we are only working 9-4. The various meetings, phone calls and things we have to do on the weekends. It is never 9-4.

Mr. LaPlante: Maybe physically in the building; what is your reality?

Dr. Filippelli: It is 24/7 job, is it 24/7 when the weather is nice no! But when the weather is bad or if there is an emergency, it is definitely different than that. For example, I attended an evening field committee meeting last night, there is a school committee tonight; it is never ever a 9-4 job. For example, if a committee member has a question or concern in the evening or on weekends, sends emails, text message etc. We are working much longer than just 9-4.

Mr. LaPlante: what is the average work week is it more the range of 60 hours per week.

Mrs. Esposito: Isn't that every teacher; it is part of the job.

Dr. Filippelli: It is a completely different responsibility level than a teacher.

Mrs. Esposito: I agree

Mrs. Pendergast: I have never placed phone call or an email at anytime that I have never gotten a response, and that is perfectly clear. How do you justify to tax payers?

Mrs. Esposito: What is the need for these 2 people?

Dr. Filippelli: Short term need; I do not have any intention of keeping the 90 days split for 2 people forever. I have Mike coming on board so I have to train Mike; but I would like him to have some of the benefit that I have had by working with Ed. We have a pot of 90 days. I would like to have Paul for fiscal matters. I would much rather have his eyes on the budget, the 30 years of experience.

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Mike has never had the experience of negotiating a contract. I would like Mike to work with Ed for next year. We have custodial negotiations coming up. I think we have a lot of wise information that I do not want to let go of with a brand new administrative team coming on.

Mrs. Guglielmi: Before Ed was here we were hiring lawyers to do our negotiating and now he does the bus contract.

Mr. LaPlante: We looked at the administrative office years ago and compared it to similar size towns and we are very lean upstairs. Most towns have a business manager so historically I have been very comfortable knowing that the superintendent and assistant need some assistance.

Dr. Lescault: I am almost going to speak against myself; I am willing to come back if I can make a contribution. If you need me for 5 days those are the 5 days I will work. I was reluctant to come back because I think it is little awkward. I am willing to contribute in any way I can.

Mrs. Esposito: Long term/ short term; my concern is what the superintendent's job is. Is it budget, is it negotiations. I do not see us as under staffed. Should be talking part-time business manger that does transportation and budgeting verses consultants. Look at structure of administration again.

Dr. Filippelli: We will have to talk business manager at some point in time. The budget is my concern 3/4's of the towns budget. Why do we need a consultant? We would be paying attorneys. It would be short term.

Mrs. Esposito: A year from now I want to look at data.

Dr. Filippelli: Not looking to add anything to next year I would like to simply split the budgeted amount that we have for one person and split it between Paul and Ed.

Dr. Lescault: Another person on a monthly basis to review the financials to see what is going on.

Mr. LaPlante: Motion to approve these 2 gentlemen, Ed Myers and Dr. Paul Lescault and I appreciate Paul and Ed's willingness to help us.

Mrs. Guglielmi: second  
All in favor yes  
Motion passes

Separation agreement of Paul:

Attorney D'Agostino: There is the way things have been done for a long time. Separation of a higher level administrator which we have not had. I would suggest to the committee that this is not unlike when a teacher leaves. What items is he entitled to? It is boiler plate however I think is should be standard practice that should be adopted going forward.



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Mr. LaPlante: I make a motion to authorize the chair to sign this agreement.

Mrs. Guglielmi: Second

Mrs. Pendergast: No sweetheart deal for you. After the last meeting the chair signed the document and I think that it should be the committee. The power of the chair is given to her by the vote of the committee. Regarding the signing of any documents. Prior to the signing it should come before the committee.

Attorney D'Agostino: Just from a practical standpoint and I think I explained this directly to you Coleen. Without prior authorization of the committee, whatever is done is subject to ratification, so everything has to come back to the committee. I was trying to tick things off my to-do list. I just offer that as a procedural thing. These things happen every day, litigation, but if it is not ratified by the body it does not exist.

Mr. LaPlante: My understanding is the chair has been authorized pursuant to committee authorization.

Mrs. Esposito: Some documents are routine, but not a bus contract or a separation with a superintendent which should be approved by us and then signed later. There are some documents that are much more important.

All in favor: yes

Motion passes

Caito Field:

Mr. LaPlante: No Action necessary, maybe wise to put on our agenda for July. We are going to get more information.

Mrs. Pendergast: Joint meeting is going to be held on June 23. Has an agenda been sent to SOS office?

Attorney D'Agostino: I just addressed that with the Town Clerk, it is a Town Council meeting and the School Committee are invited guests. It is a public hearing.

Mrs. Pendergast: We could not speak at all at the budget meeting, it was their meeting.

Mr. LaPlante: Can we post an agenda?

Attorney D'Agostino: Two sets of minutes? Adds another administrative task that someone has to do.

Mr. LaPlante: We felt compromised

Dr. Filippelli: Can we do a joint meeting with one person taking the minutes.

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Attorney D'Agostino: To do it correctly and comply with all these open meeting regulations correctly you have to deal track everything. So many questions 2 pledge of allegiance?

Mr. LaPlante: So like other things in the law it is most likely not the first time this has happened maybe we can reach out to other towns? It is probably news to Mr. McCormick that he is not going to be leading that meeting.

Mr. McCormick: I fully intend to lead the meeting; I do suggest that you folks should take the minutes. School committee minutes are more detailed than the Town Council.

Mrs. Umbriano: Can we call it a work shop between the School Committee, Town Council and Field Committee.

Attorney D'Agostino: It is still a meeting and we will cover it appropriately.

Mrs. Umbriano: Caito field will be on the next agenda under new business.

One year renewal of the Aramark contract:

Mr. LaPlante: Move to approve

Mrs. Esposito: Second

All in favor yes

Motion passes

Mr. LaPlante: Move to table the rate increase for bus monitors and transportation aides.

Mrs. Esposito: Second

All in favor yes

Motion passes

Powers and Authority of the School Committee Chair:

Mrs. Pendergast: I requested at the last meeting with the entire committee. There was an instance that Paul had received directive to act in a certain way. The Superintendent should not take directive from anyone but the whole body. Not one of us has anymore power over anyone within the district.

Mrs. Umbriano: You had 3 things on your list, one of which was that. Another was no school committee member can give directive because I think it was something that was tabled.

Mrs. Pendergast: It was the appointment of the Superintendent of schools, you had told Paul not to tell anyone else on the committee. That puts all of us in a very difficult position.

Mr. LaPlante: I had a chance to read the by-laws and I do not see anything about a language change. Are you proposing a language change or are you trying to make a point?

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Mrs. Esposito: I reviewed article 3; duties of the officers, and it clearly states that the chair has no more authority than any other member of the committee and the chair's word is not binding without the consent of the committee.

Communication and committee membership I think are the 2 things that have been problematic over the last 6 six months, some of us have been excluded from communications from members of the School Committee and administrators.

I would ask that we add on page 3 that all communications should be provided to all of the committee.

On page 10 article 10 the committee duty to form sub committees and it is not the chairs duty to establish subcommittee.

I think those are the two areas we have been in contention over the last 6 months.

I think those changes should be made then hopefully we will act as one body. Not separate rulings.

Mrs. Pendergast: having this on the agenda was to reiterate the directive that we are clear that not only one member can direct without the rest of the body.

Mrs. Umbriano: Let's make something clear; everyone is guilty. I am a liaison for food service; I go to the meetings with Paul and we make decisions for that group.

Mrs. Pendergast: I think you are misunderstanding what I am trying to get to. All decisions should be brought before this board. Superintendent is in place to make decisions and they do not take directive from anyone.

Mr. LaPlante: I am not going to dispute what you just said but I think it is perfectly ok for Larry to call me about a coach for my opinion but not for me to tell him who he should hire or fire.

Mrs. Pendergast: I think there needs to be communication. I call Paul all the time and I am sure he does not always like what I have to say. I do not direct him. The Chair has no other powers other than sending the agenda.

The Town Council is by vote of the committee.

Mr. LaPlante: Our entire committee for appointments on committees?

Mrs. Guglielmi: There are times we would have to have another meeting. There are times we need a committee tomorrow.

Mrs. Umbriano: Isn't it the job of the Chair to be the facilitator of the group.

Mrs. Pendergast: Yes, in the meetings.

Mrs. Guglielmi: It says there can only be 2 on a committee and only 2 cannot make a decision for the committee they are not a majority.

Mrs. Esposito: Search committee verses a liaison. The committees do not come up often but at least it is something we all agree on. Something as important as a search committee

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should be something we all agree on as a board. I see a liaison as not a committee it is someone who attends another committee.

Mr. LaPlante: Chairman serves at the will of this committee and by virtue of that if the chair is not doing what the committee wants the will of this body could change the chairman. The will of the committee empowering someone to do a task.

Mrs. Umbriano: When I was first voted to this committee if I had an idea, I would call the chair to bring it to the appropriate person. Not everyone was calling.

Mr. LaPlante: I represent a lot of organizations and that is similarly the way they operate.

Mrs. Pendergast: Are those organizations elected?

Mrs. Guglielmi: When we vote on something we all have an equal vote. A decision is not made until everyone votes on it.

Mrs. Pendergast: When you had a meeting of a subcommittee to hire a new Superintendent, you did not post that meeting. What about the open meeting laws, we are all in violation of that.

Mrs. Umbriano: Don't just say it is me with the title of the chair of the school committee. I am just telling you that in the past this is how this committee was run, the chair is the person you always contacted instead of bothering the Superintendent and assistant with hours and hours of phone calls and emails. Calling them on the weekends. It is different lately.

Mr. LaPlante: I understand Mrs. Esposito's and Mrs. Pendergast's perspective; I think there is an avenue that is already built in. You have that protection.

Mrs. Esposito: The road blocks when you volunteer and you are never selected. There were 3 search committees and the same school committee members were a part of each of those committees. That tells me that there is no cooperation between members.

Mrs. Umbriano: One of the search committees, I was notified that one of the members wanted to be on that committee so I stepped aside and they were not around to be on the committee. I had to put myself back on it.

Mr. LaPlante: Collaboration and respect is a two way street and hopefully everyone can be collaborative and respectful.

Mrs. Umbriano: 9 and 10 of the by-law I brought to your attention, David is the open meeting law. Can you look into the second part of this?

Attorney D'Agostino: I think there is a concern about this, how do you meet to reschedule a meeting. It clearly says that it is the duty of the chair with the cooperation of the superintendent to prepare the agenda. A School Committee member can ask for something

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to be added to the agenda and it is the obligation of the chair to add and the request should not be denied. If something is denied by the chair then when does a member ask the body to add something to the agenda?

General Assembly is elected locally but you are agents of and answer to the general assembly. Town Council President is the CEO of the town and the superintendent is the CEO.

They are different.

Mrs. Esposito: I move that article 3 duties of office be amended:

1. To include all subcommittee membership shall be established by the entire body;
2. All communication should be openly provided to all members.

Mrs. Pendergast: second

Mrs. Pendergast and Mrs. Esposito: Aye

Mrs. Guglielmi, Mr. LaPlante, Mrs. Umbriano: Nay

Motion denied

Mrs. Umbriano: Excused herself from the balance of the meeting.

RESIGNATIONS

1. Shellee Moorehead; Girls' High School Lacrosse Head Coach
2. David Ritchotte; Girls' High School Lacrosse Volunteer Assistant Coach
3. Lea Legault; .5 Interventionist, Hope Elementary School

Mr. LaPlante: Move to accept the resignations of the 3 people on this revised list.

Mrs. Esposito: Second

All in favor yes

Motion passes

APPOINTMENTS

1. Kristin Polseno; .60 Library/Media Specialist, North Scituate Elementary School

Mr. LaPlante: Move to accept the appointment

Mrs. Esposito: Second

All in Favor

REAPPOINTMENTS

1. Kristy Antonelli; 1.0 English Teacher, Scituate High School
2. Dennis Ballou; 1.0 History, Scituate High School
3. Amy Battisti; 1.0 Guidance, Scituate Middle/High School
4. Erica Cioe Tongard; .60 Art Teacher, Hope Elementary School
5. Henry Donnelly; 1.0 Guidance, Scituate Middle/High School
6. Jonathan Dunne; 1.0 Social Studies Teacher, Scituate Middle School
7. Kaitlin Falls; 1.0 Grade 1 Teacher, North Scituate Elementary School
8. Michelle Herford; .35 Art Teacher, Scituate Middle School

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9. Nicole Leonhardt; 1.0 Special Education Teacher, Scituate High School
10. Christine Luchun; .5 Pre-K Teacher, Clayville Elementary School
11. Peter McCarthy; 1.0 Science Teacher, Scituate High School
12. Jennifer Park; .75 Computer/Math Teacher, Scituate Middle School
13. Anne Pedro; 1.0 Reading Teacher, Scituate High School
14. Frank Pisaturo II; .20 Music Teacher, Scituate Middle School
15. Sara Radtke; 1.0 Kindergarten Teacher, Clayville Elementary School
16. Lauren Rainone; .40 Foreign Language, Scituate High School
17. Ashley Ratcliffe; 1.0 Special Education Teacher, Clayville Elementary School
18. Rachel Roberge; 1.0 Science Teacher, Scituate High School
19. Desiree Santiago; .5 Math Teacher, Scituate Middle School
20. Meg Shewchuk; .90 PE Teacher, Scituate Middle/High School and Hope Elementary School
21. Lisa Theroux; .65 School Nurse Teacher, Clayville Elementary School
22. Heidi Wareing; 1.0 Math Teacher, Scituate High School
23. Kevin Wasilewski; 1.0 Speech Language Pathologist, Hope and Clayville Elementary Schools
24. Mark Reed; Football Head Coach, Scituate High School
25. Matthew Vieira; Football Assistant Coach, Scituate High School
26. Richard Capece; Football Volunteer Coach, Scituate High School
27. Bryan Gordon; Football Volunteer Coach, Scituate High School
28. Matt Winfield; Football Volunteer Coach, Scituate High School
29. Nick Youngdahl; Football Volunteer Coach, Scituate High School
30. Mike Nehring; Boys Cross Country Head Coach, Scituate High School
31. Arianna Colella; Girls Cross Country Head Coach, Scituate High School
32. Tara Marchant; Girls Tennis Head Coach, Scituate High School
33. Chris Maiello; Girls Volleyball Head Coach, Scituate High School
34. Alesondra Pino; Girls Volleyball Assistant Coach, Scituate High School
35. Tim Brown; Boys Soccer Head Coach, Scituate High School
36. Peter Ceprano; Boys Soccer Assistant Coach, Scituate High School
37. Robert Parmenter; Girls Soccer Head Coach, Scituate High School
38. Abbie Groves; Girls Soccer Assistant Coach, Scituate High School
39. Richard Kanaczet; Girls Soccer Volunteer Coach, Scituate High School
40. Meg Shewchuk; Unified Volleyball Head Coach (non paid position), Scituate High School
41. Eric Laprade; Boys Soccer Head Coach, Scituate Middle School
42. Stephanie Parker; Girls Soccer Head Coach, Scituate Middle School
43. Jen Park; Co-ed Cross Country Head Coach, Scituate Middle School
44. Jennifer Borin; Co-ed Cross Country Volunteer Coach, Scituate Middle School
45. Jennifer Spaziano; Co-ed Cross Country Volunteer Coach, Scituate Middle School
46. Michael Napolitano; Boys Baseball Volunteer Coach, Scituate High School
47. Lynn Francazio; Fall Cheer Head Coach

Mr. LaPlante: I move to accept the reappointments on the revised list; my fellow members received the assessment summaries. I was disappointed we did not get a lot of feedback from parents.

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Mrs. Pendergast: We are looking at problems not solutions.

Mr. LaPlante: I agree with you and I think the Athletic Director needs to figure that out with help.

Mrs. Esposito: Second  
All in favor yes  
Motion passes

VOLUNTARY TRANSFERS

1. Diane White; .70 Elementary Library/Media Specialist, Clayville Elementary School and Hope Elementary School

Mr. LaPlante: I move to approve the voluntary transfers.  
Mrs. Esposito: Second  
All in favor

INVOLUNTARY TRANSFERS

1. Michelle Lancellotta; 1.0 Kindergarten Teacher, Hope Elementary School
2. Patti Bettez; 1.0 Grade 4 Teacher, North Scituate Elementary School
3. Kristen Pontarelli; 1.0 Grade 2 Teacher, North Scituate Elementary School

Mr. LaPlante: I make a motion to approve the 3 involuntary transfers  
Mrs. Esposito: second

Mrs. Guglielmi: They could change because of other changes.

Dr. Filippelli: I think they are good.

All in favor yes  
Motion passes

Mr. LaPlante: What are rescinded involuntary transfers?

Dr. Filippelli: So this was prepared for you and then we had Deb S. retirement and then we had to put Kristen back in grade 5. We had already sent the letter so we had to do it again.

Mrs. Esposito: Do we get a set of numbers from each school; have we seen a copy. I will know by looking at that what is going on for next year.

Mrs. Pendergast: In the information packs

Mrs. Esposito: Do we know by looking at that how many classes we have?

Dr. Lescault: 5 sections of kindergarten next year.

Dr. Myers: We are in the process of reducing our numbers; but it will be 5 sections next year.

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Mrs. Esposito: I am sure it is being reworked right now.

Mr. LaPlante: Motion to rescind the involuntary transfer of Kristen Pontarelli.

Mrs. Esposito: second

All in favor

**End of new business:**

Mrs. Esposito: We are not live streaming again? It went a whole month. Why is this happening?

Dr. Filippelli: We had the gentlemen there to rectify the problem, it was the hard wire.

Mrs. Esposito: Can we have a check a week before, 2 days before.

Attorney D'Agostino: Problem even on the Town Council side and the town is upgrading. They have asked the clerk to figure it out. It has been challenging.

Mrs. Esposito: Who has control of it?

Attorney D'Agostino: The town clerk.

Dr. Filippelli: The hard wire that goes downstairs that we think is the problem.

Attorney D'Agostino: Run a blue line.

Mrs. Esposito: Personally thank Paul for many years of service and I have worked with you since 1986 and we hopefully moved Scituate forward to provide a quality of service.

Mr. LaPlante: Thank Paul; I do not think many people know how valuable you have been to our town. I have a great deal of respect for you. We are going to miss you.

Mrs. Pendergast: Echo the sentiments of Jean and Brian and you have never been anything but professional and honest.

Mrs. Pendergast also read a letter from John Gorham thanking Dr. Lescault for his years of service at the Scituate School Department.

Mrs. Guglielmi: So many good things have been said and I know I will think of a lot more. ; 22 years on the school committee and years as a teacher.

Dr. Lescault: My last words on Friday night at graduation. Thank you all

Mrs. Guglielmi: I hope you will write it down because I will miss it.

**L. Discussion of Future Business**



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**M. Adjournment**

Mr. LaPlante: Motion to adjourn

Second: Mrs. Pendergast

The Committee unanimously approved the motion at 9:45 PM.

*Respectfully Submitted*

*Mrs. Guglielmi, Clerk*

*Minutes were prepared by Theresa C. Yeaw, Recording Secretary. Neither the Clerk nor the Recording Secretary is the designated Public Records contact for the Scituate School Committee or Scituate School Department under the RI Access to Public Records Act ("APRA"). For all APRA inquiries, please contact the Superintendent's Office*

**ASSISTANT SUPERINTENDENT'S REPORT**

June 7, 2016

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**1. Providence College Dual Enrollment**

I am happy to announce that we have all final approvals in place and there will be a dual enrollment course running at Scituate High School in the fall. On June 7<sup>th</sup>, I am meeting with current sophomores and juniors to speak with them about some of the different course offerings. I am also going to survey them to determine an interest level in each of the available courses. Once I have procured that information, I will

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have a better idea on which course we are going to offer in the fall. The course is going to run 15 weeks in the fall semester and 16 weeks in the spring semester. It will be one night a week and will last for approximately 90 minutes after school. Because this is an offsite course for PC, registration and enrollment will be paper and pencil at first. I am going to handle the registrations personally.

2. **Consultant Time Restructuring**

Under new business tonight, there is an item listed for consultant time restructuring. I would like to propose to the committee that the current consulting time be split up between Ed and Paul. I say this because next year will be a transitional year for our district. It is the first time in the last 30 years that there will be both a new Superintendent and new Assistant Superintendent. To this end, my plan for next year is to have Paul come back as a fiscal guiding hand during the budget creation and review process. While I have learned a great deal over the last 7 years, I would like to have Paul's long-term expertise look over my budgetary work as incoming Superintendent. We are one of the few long-term fiscally sound districts and much, if not all, of that credit goes to Paul. I would welcome his oversight and assistance on the budget next year. Second, I have learned equally as much from Ed over the last 7 years as our consultant. From contract negotiations to transportation issues, to long range planning, Ed has provided great value to our district. I would also like Dr. Sollitto to have the benefit of working with Ed next year as I think Ed can not only help with the transition, but also provide further insight (along with me) to the job of Assistant Superintendent.

3. **Teacher/Administrator Evaluation Update**

The teacher evaluation process for this year is coming to a close as are the administrator evaluations. Paul and I have completed our visits to the elementary schools and the final evaluation process is underway. RIDE has not set the deadline this year to have all of the evaluation data uploaded to their databases. However, as in past years, we will be ready to go as soon as the final evaluation ratings are calculated.

4. **Scituate Teacher of the Year**

I just wanted to congratulate Chris Morello, special education teacher at SMS on being named the 2016-2017 Scituate Teacher of the Year. This is a well-deserved honor and I am happy and proud for Chris, his family, and his extended family at Scituate Middle School.

5. **Office of Naval Research "Strengthening the STEM Pipeline" Grant**

I am happy to report that Scituate High School has been awarded an Office of Naval Research Grant. I reported on this grant a few months ago when it was in the application phase. On June 2, 8, and 9, our high school science teachers will be trained at EBEC in Warren. This training will include highly innovative professional development in Physics, Mathematics, and Engineering applications. Congratulations to Mr. Catucci and the entire science department for their willingness to move forward with this grant and subsequent trainings.

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**SUPERINTENDENT'S REPORT**

June 7, 2016

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**1. Fund Balance**

Attachment A is a summary report of expenditures by object and a general ledger account summary of revenues for the fiscal year ended March 31, 2016. These numbers have not been audited, but are unlikely to change materially. Based on the reports, actual revenues exceeded budgeted revenues by \$141,591. Actual expenditures were \$905,358 less than budgeted. Therefore there was an excess of revenues over expenditures of \$1,046,949. Our goal was to end the fiscal year with an excess of revenues over expenditures of \$952,000, to replace the \$952,000 of fund balance designated as revenue in the FY'2016 budget. We exceeded that goal by \$94,949 which will be added to the accumulated fund balance.

**2. Retirement & Separation Agreement**

Attached (Attachment B) and listed under New Business is a Retirement & Separation Agreement between me and the Scituate School Committee/Scituate School Department. It was drafted by Dave D'Agostino and forwarded to the Committee by him in April.

**3. Caito Field Project**

Also listed under New Business is the Caito Field. In light of some information Larry and I received on about May 20, we decided to put the construction at the field on hold until the School Committee could discuss the project on June 7<sup>th</sup>. Among other developments, the Town (through SYA) has applied for a substantial grant from DEM (\$400,000) to potentially install a regulation track at Caito Field as early as Fall 2016. If that grant is received, the construction on the field will have to be approached very differently than we originally envisioned. A regulation track must be almost perfectly level. The existing field grade has a 4 foot drop from end to end and a 7 foot drop diagonally.

**4. One Year Renewal of Aramark Contract**

We have just completed the first year of a 3 year food service contract with Aramark. The contract calls for annual renewals. Marylou and I are happy with Aramark's performance. We have reviewed the financials and the program will finish the year with a small surplus. Our goal has never been to have the program operate as a profit center, but rather to provide decent food, at reasonable prices. We are recommending that the Committee vote under New Business to approve a one year extension of the existing contract with no changes in lunch prices for 2016-2017.

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**5. Rate Increase for Bus Monitors and Transportation Aides**

At the May 3 School Committee meeting, the committee tabled my proposal to increase the pay for bus monitors and transportation aides. That proposal included raises of \$.50, \$.75 and \$1.00, depending on years of service. That original proposal is attached (Attachment C). The Committee can modify the proposal or reject it altogether, but Larry will need a decision from the Committee before the start of the 2016-2017 school year.

**6. Discussion of the powers and authority of the School Committee Chair**

At the May 3 School Committee meeting, Coleen requested that Marylou place on the agenda for the June meeting (1) the possible amendment to the school committee by-laws regarding the power of the chair to make appointments, (2) communication with the School Committee and School Department, and (3) the power of individual School Committee members to make directives. Attorney Dave D'Agostino believes New Business Item 6 will allow the Committee to engage in discussing the three issues Coleen requested. The By-Laws are Attachment D for your information.